

Business Administration

Course Number: **BUAD 331**

Course Title: **PROJECT MANAGEMENT**

Credits: **3**

Calendar Description: This course is an introduction to project management. Theory and

Notes

Assignments are posted in the presentation slides, and made available on Moodle the day of the relevant lecture or sooner.

All assignments must be handed in to the professor on or before the prescribed due date.

Please note that the exams in this class are Internet-based (via Moodle). In the event of Internet or computer system failures, make-up

Course Schedule (*Subject to Change*)

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| 2019 Week of: | | Wednesday, Sept 4 - Classes Start Monday, October 14 – Thanksgiving (no classes) Monday, November 11 – Remembrance Day (no classes) Wednesday, December 4 – Last Day of Regular Classes | | |
| Sep. | 2 | Course introduction | | |
| | 9 | Introduction to Project Management | Ch. 1 | Task List Lab |
| | 16 | Project, Program, and Portfolio Selection | Ch. 2 | Selection Lab |
| | 23 | Initiating Projects | Ch. 3 | Triple Constraint Exercise |
| | 30 | Project Integration Management Project Scope Management | Ch. 4, 7 (Integration & Scope) | Start Microsoft Project Tutorial |
| Oct. | 7 | Project Time Management Project Cost Management | Ch. 5 (Time & Cost) | Continue Microsoft Project Tutorial |
| | 14 | Project Human Resource Management Project Communications Management | Ch. 6, 7 (HR, Comm., & Stakeholder) | Complete Microsoft Project Tutorial |
| | 21 | Mid-term Exam | | No Lab |
| | 28 | Project Quality Management | Ch. 6, 7 (Quality) | Website Dev. Project Planning Lab |
| Nov. | 4 | Project Risk Management Procurement Management | | |

