M Martin stated that it needs to be documented usually, such as email conversations, so that a record can be kept.
B Penfound stated that an email was(h)-oH1 0 0 1 284.33 698.5 Tm62.01 M4 01 11

c. Proposal for a new course: HCA124 Concepts for Practice

Motion: M Somerville/B Hall

That Education Council approves the new course: HCA124 Concepts for Practice as recommended by the CPRC ï HSD:

J Stone provided an overview of the course.

M Martin sought clarification on whether a proposed change in learning outcomes would not need to come to EdCo.

There was a subsequent discussion.

C Newitt stated that the change in learning outcomes will affect the curriculum and therefore it needs to come to EdCo for discussion.

J Stone noted that the learning outcomes are

2024 01 11

2024 01 11

as long as the person is working on relevant industry or have completed the relevant courses, the person should be permitted.

J Lister noted that there is a challenging exam included in another policy.

J Ragsdale stated that if they change it in BCCAT, they have to change it to be consistent.

J Garrett noted that the statement in the comparison document- ôPrograms may, with the approval of Education Council, specify a shorter time period for courses to apply to a specific degree or diplomaõ asking if this should be listed in the procedure document.

C Newitt responded in affirmative, stating that the exemption can be listed in procedure as well, and the disciplines need to verify.

K Brochu stated that that can help validating courses from credentials.

B Penfound sought clarification on whether procedure documents would be discussed in EdCo meetings.

J Lister stated that it is separate for this one.

E Balili sought clarification on the credits, how does it work and would like to confirm that they do not affect graduation.

I Wheeler responded that it does not affect graduation.

B Penfound stated that it needs some clarity on who needs to decide regarding the substitution courses.

J Lister stated that the department Chairs are the ones to decide.

g. Policy removal: Electronic Communication for Applicants and Students
Motion: B Hall/E Balili
That Education Council approves the policy removal: Electronic Communication for Applicants and Students as recommended by ARP:

J Lister noted that this is an administrative policy, but not an academic policy, stating that it needs to be removed from Calendar.

D Mehus asked whether who is the approving body of this policy.

J Lister stated that it goes to the Executive Council and does not need to go to EdCo.

Carried

5.4 Standing Committee Reports

a. Operations committee
- Not met.

b. ARP committee
- J Garrett informed the members that ARP met on Jan 8 and there are five policies going to EdCo in Feb meeting, calling for nominations of the vacancies of the committee.

c. CCC committee
-Not met.

d. Tributes committee
-Not met.

e. Ad Hoc Governance committee
-J Garrett informed the members that the committee met on Jan 10. The committee has reviewed the Act and the EdCo Bylaws and there has been a great conversation. Members will do some institutional reviews and discuss them at the next meeting.
-N Fassina noted that it is listed as EdCo policy and suggested an amendment.
-J Garrett clarified that that will be the development of EdCo policy.
-N Fassina appreciated the completion target that the committee initially set, suggesting additional time might be needed for reviews.
-It is suggested and agreed that it will be changed to Dec, 2024.
-E Balili asked whether students can join the meeting.
-D Mehus stated that they can join as non-voting members.

5.5 Ad Hoc Governance committee Terms of Reference
Motion: D Mehus/M Somerville
That Education Council approves the Terms of Reference of the Ad Hoc Governance committee as recommended by the Ad Hoc Governance committee:

I Wheeler noted that it should be edited as ógany memberô in the definition of óFacultyô seeking clarification on the definition of the EdCo administrator.

J Garrett stated that they define the EdCo roles.

I Wheeler noted that the definition listed for the Support Staff is wrong according to the Act.

J Garrett suggested indicating members of EdCo who filled the positions are eligible to fill those positions in the Ad Hoc Governance committee.

N Fassina suggested that it can be edited as ógany members of Education Council who is sitting as Education administrators filling the Educational administrator roleô

It will be edited as similar language for Faculty and Support Staff as well.

C Battersby asked whether it is eligible to join the meetings. It was confirmed that C Battersby can join as a non-voting member.